



PURCHASE ORDER

PO Number: 303-2-0118

Requisition Number: 303-2-00256

Order Date: 9/14/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Central Services Bldg
1711 San Jacinto Blvd.
Attn: Thomas Brown
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

2222222222
Employee reimbursement, Barbara Schroder
1711 Jan Jacinto Blvd.
Austin, TX 78701
Barbara Schroder
barbara.schroder@tfc.texas.gov

Reimbursement for expense of fingerprinting for new employee Barbara Schroder.

Vendor Information:

12743888070

Morphotrust USA / Identogo

6840 Carothers Pkwy, Ste 650

Franklin, TN 37067

Phone:877-512-6962

TFC Contact:

Thomas Brown

512-463-3157

Description

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Reimbursement for fingerprinting services which were charged to new employee Barbara Schroder.	1	Fee	\$39.05	9/1/2021	9/30/2021	\$39.05

Vendor Information:

12743888070

Morphotrust USA / Identogo

6840 Carothers Pkwy, Ste 650

Franklin, TN 37067
Phone:877-512-6962

NIGP Class: 961
NIGP Item: 30
Object Class: 299
Reimbursement Type: Not Reimbursable

Grand Total \$39.05

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Executive
Program	Security and Safety Programs
Phone	5124633157
Org Code	0104 - Security and Safety Programs
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)